

NOTICE OF MEETING

Meeting	River Hamble Harbour Board
Date and Time	Friday, 8th January, 2021 at 10.00 am
Place	Remote meeting
Enquiries to	members.services@hants.gov.uk

John Coughlan CBE
Chief Executive
The Castle, Winchester SO23 8UJ

FILMING AND BROADCAST NOTIFICATION

This meeting is being held remotely and will be recorded and broadcast live via the County Council's website.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. DECLARATIONS OF INTEREST

All Members who believe they have a Disclosable Pecuniary Interest in any matter to be considered at the meeting must declare that interest and, having regard to Part 3 Paragraph 1.5 of the County Council's Members' Code of Conduct, leave the meeting while the matter is discussed, save for exercising any right to speak in accordance with Paragraph 1.6 of the Code. Furthermore all Members with a Personal Interest in a matter being considered at the meeting should consider, having regard to Part 5, Paragraph 4 of the Code, whether such interest should be declared, and having regard to Part 5, Paragraph 5 of the Code, consider whether it is appropriate to leave the meeting while the matter is discussed, save for exercising any right to speak in accordance with the Code.

3. MINUTES OF PREVIOUS MEETING (Pages 5 - 8)

To confirm the minutes of the previous meeting held on 25 September 2020.

4. DEPUTATIONS

To receive any deputations notified under Standing Order 12.

5. CHAIRMAN'S ANNOUNCEMENTS

To receive any announcements the Chairman may wish to make.

6. DRAFT MINUTES OF THE MEETING OF THE RIVER HAMBLE HARBOUR MANAGEMENT COMMITTEE (Pages 9 - 14)

To receive the draft minutes of the meeting of the River Hamble Harbour Management Committee held on 4 December 2020.

7. MARINE DIRECTOR AND HARBOUR MASTER'S REPORT AND CURRENT ISSUES (Pages 15 - 44)

To consider a report of the Director of Culture, Communities and Business Services summarising incidents and events in the Harbour and covering issues currently under consideration by the Marine Director.

8. ENVIRONMENTAL UPDATE (Pages 45 - 50)

To consider a report of the Director of Culture, Communities and Business Services summarising recent environmental management of the Harbour.

9. RIVER HAMBLE 2020/21 FORECAST OUTFURN AND 2021/22 FORWARD BUDGET (Pages 51 - 68)

To consider a report of the Directors of Corporate Resources – Corporate Services and Culture, Communities and Business Services outlining the forecast outturn for 2020/21 and the forward budget for 2021/22.

10. REVIEW OF FEES AND CHARGES (Pages 69 - 74)

To consider a report of the Director of Culture, Communities and Business Services to review the fees and charges for the Harbour Authority.

11. FORWARD PLAN FOR FUTURE MEETINGS (Pages 75 - 78)

To consider a report of the Director of Culture, Communities and Business Services anticipating future business items for the Committee and Harbour Board.

ABOUT THIS AGENDA:

On request, this agenda can be provided in alternative versions (such as large print, Braille or audio) and in alternative languages.

ABOUT THIS MEETING:

The press and public are welcome to observe the public sessions of the meeting via the webcast.

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Agenda Item 3

AT A REMOTE MEETING of the River Hamble Harbour Board of HAMPSHIRE
COUNTY COUNCIL held on Friday, 25th September, 2020

Chairman:

* Councillor Keith Evans

- * Councillor Peter Latham
- Councillor Keith House
- * Nikki Hiorns
- * David Jobson
- * Chris Moody
- * Jason Scott

*Present

123. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Keith House.

124. DECLARATIONS OF INTEREST

Members were mindful that where they believed they had a Disclosable Pecuniary Interest in any matter considered at the meeting they must declare that interest at the time of the relevant debate and, having regard to the circumstances described in Part 3, Paragraph 1.5 of the County Council's Members' Code of Conduct, leave the meeting while the matter was discussed, save for exercising any right to speak in accordance with Paragraph 1.6 of the Code. Furthermore Members were mindful that where they believed they had a Personal interest in a matter being considered at the meeting they considered whether such interest should be declared, and having regard to Part 5, Paragraph 5 of the Code, considered whether it was appropriate to leave the meeting whilst the matter was discussed, save for exercising any right to speak in accordance with the Code.

David Jobson declared personal interests as a member of both the RAF and Royal Southern Yacht Clubs, as a mid stream mooring holder and a member of the RYA. Chris Moody declared personal interests as a member of Warsash Sailing Club and as Chairman of Hamble River Boatyard and Marina Operators Association.

125. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 10 July 2020 were agreed as a correct record.

126. DEPUTATIONS

There were no deputations.

127. **CHAIRMAN'S ANNOUNCEMENTS**

There were no announcements.

128. **MINUTES OF THE MEETING OF THE RIVER HAMBLE HARBOUR MANAGEMENT COMMITTEE - 11 SEPTEMBER 2020**

The Board received and noted the draft minutes of the River Hamble Harbour Management Committee held on 11 September 2020.

129. **MARINE DIRECTOR AND HARBOUR MASTER'S REPORT AND CURRENT ISSUES**

The Board considered the report of the Director of Culture, Communities and Business Services regarding incidents and events in the Harbour.

The Board noted the increased use of recreational activities during the summer months since lockdown had lifted – particularly jet skiing and paddleboarding. The Board also discussed the incidents of antisocial behaviour which sadly had been high once again during the summer period. The Harbour Authority was working in close partnership with other authorities, including Hampshire Constabulary and the Marine Unit, to address these incidents and the Committee heard that there had been some official warnings served for individual offenders.

RESOLVED:

That the River Hamble Harbour Board notes the content of the report.

That the Board note their recognition and thanks to Harbour Authority officers for their extensive efforts throughout the national lockdown and since emerging from the lockdown in re-opening the River in a safe manner.

130. **ENVIRONMENTAL UPDATE**

The Board considered the report of the Director of Culture, Communities and Business Services with an update on environmental matters.

Members were pleased to hear of the Harbour Authority's involvement multiple biodiversity projects and congratulated officers for bringing this to the fore.

RESOLVED:

That the River Hamble Harbour Board notes the content of the report.

131. **RIVER HAMBLE FINAL ACCOUNTS 2019/20**

The Board considered the report of the Directors of Corporate Services – Corporate Resources and Culture, Communities and Business Services outlining the final accounts for 2019/20.

RESOLVED:

- i) That this report, the statutory accounts and management accounts be approved by River Hamble Harbour Board.
- ii) That the Board notes that as at 31 March 2020 the General Reserve has a £189 balance, but this is expected to increase to £17,189 at the end of 2020/21.
- iii) That the Board approves a £35,000 increase to the 2020/21 Harbour Dues income budget, to reflect the newly introduced dry launching charges and in accordance with the principle agreed by the Board at the meeting of 10 January 2020, with the expected surplus from the additional income being added to the Revenue Reserve.

132. REVIEW OF HARBOUR DUES

The Board considered the report of the Director of Culture, Communities and Business Services in setting the annual rate of Harbour Dues.

RESOLVED:

That the River Hamble Harbour Board approves an increase in Harbour Dues of 2% for 2020.

133. FORWARD PLAN FOR FUTURE MEETINGS

The Board considered the report of the Director of Culture, Communities and Business Services with regard to the future business items for the Committee and Harbour Board agendas.

RESOLVED:

That the River Hamble Harbour Board notes the report.

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Agenda Item 6

AT A MEETING of the River Hamble Harbour Management Committee of
HAMPSHIRE COUNTY COUNCIL held as a remote meeting on Friday, 4th
December, 2020:

Chairman:

* Councillor Seán Woodward

* Councillor Roger Huxstep
Councillor Fred Birkett
* Councillor Mark Cooper
* Councillor Rod Cooper
* Councillor Tonia Craig
* Councillor Pal Hayre
Councillor Rupert Kyrle

* Councillor Stephen Philpott
* Councillor Lance Quantrill
* Councillor Dominic Hiscock

Co-opted members

* Rupert Boissier, River Hamble Boatyard and Marina Operators Association
* Trevor Bryant, Association of Hamble River Yacht Clubs
* Councillor Trevor Cartwright MBE, Fareham Borough Council
* Councillor Frank Pearson, Winchester City Council
Councillor Jane Rich, Eastleigh Borough Council
* John Selby, Royal Yachting Association
* Nicola Walsh, British Marine

*Present

120. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Rupert Kyrle. Councillor Dominic Hiscock was in attendance as the Liberal Democrat group deputy.

121. DECLARATIONS OF INTEREST

Members were mindful that where they believed they had a Disclosable Pecuniary Interest in any matter considered at the meeting they must declare that interest at the time of the relevant debate and, having regard to the circumstances described in Part 3, Paragraph 1.5 of the County Council's Members' Code of Conduct, leave the meeting while the matter was discussed, save for exercising any right to speak in accordance with Paragraph 1.6 of the Code. Furthermore Members were mindful that where they believed they had a Personal interest in a matter being considered at the meeting they considered whether such interest should be declared, and having regard to Part 5, Paragraph 5 of the Code, considered whether it was appropriate to leave the meeting whilst the matter was discussed, save for exercising any right to speak in accordance with the Code.

Councillor Rod Cooper declared an interest as a mooring holder and as a non executive Board Director at the RAF Yacht Club; Councillor Cartwright declared interests as a member of the Royal Yachting Association; Mr John Selby

declared interests as a trustee of Warsash Sailing Club; a committee member of the Royal Yachting Association, of the River Hamble Combined Clubs and of the River Hamble Mooring Holders Association.

122. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 11 September 2020 were agreed as a correct record.

123. DEPUTATIONS

There were no deputations.

124. CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed Captain Stephen Masters to his first meeting as the new representative for Associated British Ports. The Chairman thanked Captain Phil Buckley for the time that he had served on the Committee.

125. MARINE DIRECTOR AND HARBOUR MASTER'S REPORT AND CURRENT ISSUES

The Committee considered the report of the Director of Culture, Communities and Business Services regarding incidents and events in the Harbour.

It was noted that on 18 November a review of safety took place by designated person in advance of deadline for certification of compliance on 31 March 2021 and that the inspection had passed.

It was confirmed that in November a paper audit took place and records were found in good order, confirming status as Category C local lighthouse authority.

Finally, with regards to paragraph 8 of the report, it was confirmed that the Harbour Works Consent was live and it was anticipated that it would be brought before Committee in the next round of meetings.

RESOLVED:

That the River Hamble Harbour Management Committee notes the content of the report.

126. ENVIRONMENTAL UPDATE

The Committee considered the report of the Director of Culture, Communities and Business Services with an update on environmental matters.

It was confirmed that there had been discussions held with all marinas and yards to confirm that the Harbour has sufficient waste facilities in line with merchant shipping port waste legislation, and the review of the Hamble Port Waste Management Plan had been approved by the Maritime and Coastguard Agency (MCA).

The Committee received an update on the seawall repair around the Harbour Office and it was confirmed that planning permission had been granted. It was expected that the Marine Licence would come through from the Marine Management Organisation (MMO) in the next few weeks. Members heard that the Environment Agency application was also underway.

It was noted that a biodiversity net gains reports had been created on barren surfaces like seawalls.

A water quality workshop had been held which had received a positive response with strong local engagement. It was stated that there was strong support from interested groups for improved waste facilities for dealing with “Black waste” from vessels into the water. Members heard that the pump out at the Harbour Authority was also being replaced and was progressing.

A question was asked regarding section 6 of the report on what the expected outcome for unpermitted developments was going to be based on actions taking place. In reply, it was noted that different authorities were involved and would react in different ways. With planning authorities, it would depend if there had been a breach of planning policy. It was confirmed that discussions with these various authorities was ongoing.

A question was raised regarding related to nitrate monitoring and whether this was taking place and asked if a drop had taken place since Natural England had raised it as an issue. Members also queried whether MP’s were providing any insights or help in the environment Bill’s passage. In reply, it was confirmed that Harbour Authority does not monitor nitrates as that is role of a different authority. Regarding MP’s, it was confirmed that MP’s were providing support and that this support had been helpful including correspondence at senior level.

In regard to a question regarding what was happening to funding previously allocated to M27 drainage pipe project, it was noted that Highway England had re-released funds back to budget pot to be used for other projects. A new round of funding would thus be required. Frustration was expressed by several members that M27 drainage issue was still ongoing despite being an ongoing concern for many years and that the works to resolve the issue had been delayed.

RESOLVED:

- i) That the River Hamble Harbour Management Committee recommends that the Chairman of the River Hamble Harbour Board writes in the strongest terms to Highways England, and also to the Members of Parliament for Eastleigh, for Fareham and for Meon Valley strongly urging for their support in bringing about improvements to the M27 bridge drainage.
- ii) That the River Hamble Harbour Management Committee notes the content of the report.

127. RIVER HAMBLE 2020/21 FORECAST OUTTURN AND 2021/22 FORWARD BUDGET

The Committee considered the report of the Directors of Corporate Services – Corporate Resources and Culture, Communities and Business Services outlining the forecast outturn for 2020/21 and the forward budget for 2021/22.

It was noted that there was a £90,000 surplus on revenue activity which was £3,000 higher than expected, with £35,000 out towards asset replacement reserve and £50,000 towards revenue reserve. It was noted that Covid had impacted on visitor revenues though optimism was expressed that it would rise going forwards. It was noted that increased Harbour Dues had meant increased revenue, and that seasonal staff costs were different from previous years due to Covid. The Committee noted that the annual Hamble Games had been cancelled and other seasonal work had also been cancelled.

Regarding the forward budget, Members noted that it was providing for a surplus of £62,000, which would enable the £35,000 contribution to asset replacement reserve to be made and a further £27,000 added to the revenue reserve, taking that up to £82,000. No provision for Covid costs had been made in the forward budget due to the uncertainty. The proposed expenditure budget was a £34,000 increase on the current budget mainly to cover increased staffing costs resulting from pay inflation and to bring overtime costs in line with actual expenditure (although it was highlighted that the proposed budget was set before the recently announced public sector 'pay freeze'), with other increases including £5,000 for the biennial bathymetric survey.

RESOLVED:

- i) That the Budget for the 2020/21 financial year is supported by the River Hamble Harbour Management Committee and submitted to the River Hamble Harbour Board for approval.
- ii) That the projected outturn for the 2020/21 financial year is noted.
- iii) That the proposed forward budget is supported by the River Hamble Harbour Management Committee and submitted to the River Hamble Harbour Board for approval.

128. REVIEW OF FEES AND CHARGES

The Committee considered the report of the Director of Culture, Communities and Business Services in setting of fees and charges.

Members heard that the demand for moorings on the River continued to be extremely high. It was noted that 2% fee struck a good balance with surrounding local harbours and the increased work put in by staff due to need to train new paddle boat users.

The Committee noted the £10,900 income in visitor fees received by the end of July which was down from £18,000 in previous years and a greater than usual

income from displaced jet skis. It was confirmed that the proposed increase in jet ski launch fees from £5 to £10 was merited to bring the Harbour charges more closely into line with charges levied elsewhere in the Solent and also due to the effort put into educating new craft users to ensure safety. The Committee queried whether an increase to £10 was in line with other local harbours. In response, it was confirmed that the proposed fees were broadly comparable and that some other harbours charged more.

Members queried the capacity of the Harbour Authority and on the River itself if the increase in people holidaying locally may overwhelm resources and space on the water. In reply it was stated that there was no issue with water capacity and that there existed plenty of space for jet skis.

RESOLVED:

That the River Hamble Harbour Management Committee recommends to the Harbour Board to approve the fees and charges set out in the report

129. **FORWARD PLAN FOR FUTURE MEETINGS**

The Committee considered the report of the Director of Culture, Communities and Business Services regarding the future business items for the Committee and Harbour Board agendas.

RESOLVED:

That the River Hamble Harbour Management Committee notes the report.

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HAMPSHIRE COUNTY COUNCIL

Report

Committee:	River Hamble Harbour Board
Date:	8 January 2021
Title:	Marine Director and Harbour Master's Report and Current Issues
Report From:	Director of Culture, Communities and Business Services

Contact name: Jason Scott

Tel: 01489 576387

Email: Jason.Scott@hants.gov.uk

Purpose of this Report

1. The purpose of this report is to record formally RHHA patrol operations and inform the Duty Holder of significant events and trends having a bearing on the Marine Safety Management System.

Recommendation

2. It is recommended that the River Hamble Harbour Board supports the contents of this report, endorses the Marine Safety Plan for 2021-2024 and agrees to write to the Maritime and Coastguard Agency to confirm continued compliance with the requirements of the Port Marine Safety Code.

Executive Summary

3. This report summarises the incidents and events which have taken place in the Harbour and addresses any issues currently under consideration by the Harbour Master.

Contextual Information

Patrols

4. The Harbour has been patrolled by the Duty Harbour Master at various times between 0700 and 2230 daily. Mooring and pontoon checks have been conducted daily throughout the period.

Issues

5. **Marine Safety Management System Audit** – The RHHA Designated Person undertook a routine inspection of the Marine Safety Management System on 18 November. This review was focused on replicating the type of inspection that would be carried out by the Regulator. The Harbour Authority was found to be compliant in continuation. This will enable the Duty Holder to write the Harbour Authority's three yearly letter of compliance with the Port Marine Safety Code to the Regulator (the Maritime and Coast Guard Agency) by the next deadline of 31 March 2021. A draft letter to that effect is at Annex A to this report. The Designated Person's report is at Annex B. In line with the three-yearly requirement to review documentation, the proposed Marine Safety Plan for 2021-2024, endorsed by the Designated Person is at Annex C.

6. **Annual Trinity House Audit** – An officer of Trinity House conducted an annual paper audit of Aids to Navigation on 28 October to confirm compliance with the River Hamble Harbour Authority's status as a Local Lighthouse Authority. Records were found to be in good order. The written report is at Annex D.

7. **Universal Marina.**
Harbour Works' Consent.
The application for Harbour Works' Consent will be considered before the Board at its next meeting and take into account the ongoing Appropriate Assessment which Natural England has advised is necessary.

Crown Estate.
(For whom the Harbour Authority acts under the terms of its Management Agreement). Universal Marina made a proposal to the Crown Estate to take on the 'J' Run of pontoons. The proposal affected directly 42 private mooring holders as well as those from clubs which are tenants on the moorings. As part of its responsibilities to the Crown Estate under the terms of the Management Agreement, the Harbour Authority was directed to engage in an open consultation process to feed back to both the Crown, (in order to inform its judgement) and to the Developer. That consultation drew attention to the HWC application published on the RHHA Website at the wish of the Crown Estate. 170 replies were received by a variety of means, all in opposition. Further to the consultation process, the Crown Estate concluded that it could not agree to this proposal given it would otherwise result in 'detriment to its operations on the River Hamble and to the interests of its berthing holders both immediately affected and more broadly on the River'. The Crown Estate has advised that it remains open to exploring alternative schemes that would not adversely affect The Crown Estate's mid-stream moorings.

Appendix 1 To Marine
Director Report
08 January 2021

Incidents and Events

- 8.1. 02 Sep. Marina liaison.
- 8.2. 03 Sep. Removed fallen tree from Badnam Creek.
- 8.3. 04 Sep. Marina liaison. Paddleboard liaison. Recovered abandoned yellow kayak from the upper River.
- 8.4. 05 Sep. Paddleboard and Kayak support at Swanwick. Shore liaison. Attended a call from a member of the public reporting two kayaks capsized between the bridges. Four persons had been recovered to the boatyard having capsized in the current. Clients of a local hire company. Company brief had advised individuals of the challenges of the current at that time.
- 8.5. 06 Sep. Took report of theft from a vessel in a sailing club. Owner had been onboard during the theft (reported to Police). Crime reference taken. Responded to a call of a speeding RIB at Swanwick towing an inflatable ring with persons on board. Vessel stopped and skipper warned verbally. Compliant. Anti-foul speed trials in Southampton Water.
- 8.6. 07 Sep. Light traffic. Stopped and warned verbally two jet skis for speeding at the mouth of the River.
- 8.7. 08 Sep. Jet Ski database logging and Police liaison. Patrol Boat maintenance.
- 8.8. 09 Sep. Boat coding work. Defect rectifications enforced. Tide gauge work at Bursledon. Support to mid-week dinghy racing.
- 8.9. 10 Sep. Support given to a visiting rally at Warsash.
- 8.10. 11 Sep. Nothing significant to report.
- 8.11. 12 Sep. Gave assistance to a vessel with propulsion failure off Crableck. Airlock found, vessel re-started.
- 8.12. 13 Sep. Heavy paddleboard and kayak traffic at Swanwick. Presence maintained and guidance given to follow newly erected signage.
- 8.13. 14 Sep. Marina liaison. Moved a vessel occupying a private mooring.
- 8.14. 15 Sep. Gave assistance to a RIB with propulsion failure off Crableck. Photographic evidence of small structure between the bridges taken for subsequent action.
- 8.15. 16 Sep. Patrol boat service work. Liaison with HM Coast Guard and Calshot Life Boat to assist motor vessel to Warsash for defect rectification.
- 8.16. 17 Sep. Liaison with the Crown Estate Mooring Contractor regarding pile maintenance. Liaison with HM Coast Guard regarding persons reported

stranded on a mid-stream pontoon. Heavy paddleboard traffic at Swanwick. Removed a group of 5 persons – all consuming alcohol from a private pontoon – compliant. Attended a small yacht, caught fast on a mooring pick-up line. Liaison with bait diggers to enforce Bye Law on proximity to piles. Liaison with a private mooring holder to remove a visiting yacht from his mooring.

- 8.17. 18 Sep. Re-secured loose mooring lines on a mid-stream moored yacht. Owner informed. Patrol stopped and warned a RIB off Warsash for excessive speed and wash. Assisted a paddleboarder with cramp at Swanwick.
- 8.18. 19 Sep. Patrol gave assistance to two kayakers experiencing difficulty in strong tidal streams between the bridges. Both kayakers returned to Swanwick. These were private hires from a local paddleboard business at the slip which had briefed the kayakers on the tidal conditions in advance. Patrol recovered a group of 4 teenagers drifting downstream on the ebb tide adjacent to Lincegrove and Hacketts' marshes. Patrol stopped and warned two jet skis off Hamble for excessive speed and wash. Patrol liaised with the owners of two unattended jet skis who had arrived from Southampton.
- 8.19. 20 Sep. Patrol boat maintenance work. Heavy paddleboard/kayak traffic. Presence at Swanwick. Two vessels anchored moved on. Attended Hamble Jetty to disperse swimmers.
- 8.20. 21 Sep. Attended a marina to investigate a report of an oil spill. Small spillage detected at very fine level which had clearly taken place days previously. Source unclear. Dispersed with propeller wash. Patrol gave assistance to a commercial vessel with gearbox defect (loss of astern propulsion). Turned off gas in a mid-stream mooring holder's vessel at the request of the owner.
- 8.21. 22 Sep. Marina liaison. Paint punt maintenance work. Jet ski database work.
- 8.22. 23 Sep. Jet ski database work. Resecured a mid-stream moored yacht with loose lines. Inclement weather, light traffic.
- 8.23. 24 Sep. Inclement weather, light traffic.
- 8.24. 25 Sep. Patrol boat maintenance work. Marina liaison regarding an abandoned tender. Inclement weather, light traffic.
- 8.25. 26 Sep. Liaison with UK Border Force. Responded to a call from a RIB aground on Hook Spit. Vessel re-floated on the rising tide. Skipper error. Marina liaison.
- 8.26. 27 Sep. Tide gauge maintenance work, Bursledon. Liaison with a mooring holder regarding a change in vessel too large for the existing mooring. Patrol stopped and warned a motor vessel for excessive speed and wash in the mouth of the River.
- 8.27. 28 Sep. Recovered a large grey mooring buoy from Hook Spit to Warsash.
- 8.28. 29 Sep. Patrol boat maintenance.

- 8.29.30 Sep. Responded to a call from a marina reporting excessive movement of a moored vessel in strong winds. On attendance, nothing significant found. Lines checked. Marina liaison.
- 8.30.01 Oct. Patrol boat maintenance. Jet wash of the mid-stream Visitors' Pontoon.
- 8.32.02 Oct. Reset fenders on a mid-stream moored catamaran. Attended a yacht with a gas alarm sounding. Alarm activated by short circuit in rain. Owner informed.
- 8.33.03 Oct. Liaison with HM Coast Guard regarding a report of a missing dog. A black Labrador was recovered by Hamble Life Boat. Took a report from a boatyard reporting the sinking of a motor vessel while alongside at its mooring between the bridges. A small amount of fuel was reported to be in the vessel and small leaks evident. Harbour Authority booms laid. Records taken. Liaison with NE/EA. Preparations for lift.
- 8.34.04 Oct. Boatyard attendance to inspect site of sinking and integrity of booming arrangements. Booming effective against small leak of diesel oil witnessed. Further preparations for lift.
- 8.35.05 Oct. Boatyard attendance to inspect site of sinking and integrity of booming arrangements. Booming effective against small leak of diesel oil witnessed. Vessel re-floated with assistance from yard crane on the embankment. Booms adjusted to conform with the movement of the vessel. Works to ensure vessel's structural integrity prior to recovery. Liaison with Hampshire Marine Police unit regarding a stolen tender.
- 8.36.06 Oct. Patrol boat maintenance work. Liaison with boatyard regarding vessel recovery and clean-up. Inspection of a tree reported to have fallen near Curbridge. Returned a recovered tender to her owner.
- 8.37.07 Oct. Light traffic. Liaison with Hampshire Marine Police Unit. Adjusted a cover on a motor vessel which had filled with water.
- 8.38.08 Oct. Boatyard liaison regarding sunken vessel, now recovered to the hard.
- 8.39.09 Oct. Liaison with Hampshire Marine Police Unit. Attended an oil spillage at the Fishermens' Jetty Warsash. Contained with Tier One equipment, recorded and measures taken to charge costs. Material disposed of. Warning given.
- 8.40.10 Oct. Liaison with Hampshire Marine Police Unit. Escorted a catamaran with single engine failure to Swanwick.
- 8.41.11 Oct. Jet ski database work. Stopped and cautioned a motor vessel for excessive speed and wash.
- 8.42.12 Oct. Hampshire Marine Police Unit liaison regarding a suspect vessel. Liaison with member of the public reporting a development on the intertidal zone at Hamble.

- 8.43.13 Oct. Light traffic.
- 8.44.14 Oct. Patrol recovered a vessel adrift and unmanned off Warsash. Vessel recovered to link span and owner traced. Manufacture and fit of mooring lines for a mid-stream mooring holder.
- 8.45.15 Oct. Recovered a large tree trunk from the Main Channel in the upper River. Liaison with a commercial operator to assist in freeing a line from a vessel's propeller.
- 8.46.16 Oct. Attended the fallen tree in Curbridge to make arrangements for removal. Inspection of Botley channel for similar obstructions following stronger winds.
- 8.47.17 Oct. Liaison with HM Coast Guard regarding a yacht on the mid-stream Visitors' pontoon. MAYDAY call received in relation to one of two persons on board. Life Boat in attendance. Ambulance called to Warsash. On arrival, CPR administered to unconscious male initially and continued throughout yacht transit to HM Jetty Warsash where First Responders in attendance. Jetty cleared of members of the public and onlookers. Casualty removed from the scene by ambulance. Report received subsequently that the crew member had died, having suffered a catastrophic stroke. From initial call to First Responders attending at Warsash – 15 minutes.
- 8.48.18 Oct. Recovered a large fence post from the Mian Channel at Crableck.
- 8.49. 19 Oct. Recovered three large logs from the Main Channel in the upper River in high tides. Patrol re-secured a mid-stream moored yacht with parted stern lines. Re-secured a loose head sail on a mid-stream moored yacht.
- 8.50.20 Oct. Paint punt maintenance. Recovered a tree trunk from the Main Channel to Warsash.
- 8.51.21 Oct. Liaison with a member of a Hamble sailing club reporting the theft of his vessel from her mooring overnight. Vessel later found alongside a fuel berth and unattended.
- 8.52.22 Oct. Patrol boat maintenance work.
- 8.53.23 Oct. Patrol boat maintenance work. Liaison with a boatyard regarding clearance of material on the River bank. Liaison with the Crown Estate mooring contractor regarding pile maintenance.
- 8.54.24 Oct. Inclement weather and building winds. Enhanced mooring checks leading to re-securing work on four mid-stream moored vessels.
- 8.55.25 Oct. Heavy rain and light traffic. Liaison with Hampshire Marine Police Unit firearms team over fast departure to Sandown Bay for NAVE ANDROMEDA incident.

- 8.56.26 Oct. Liaison with 'Wetwheels' to put in place Halloween themed decorations. Liaison with a local fisherman reporting the possibility of a disused sinker adjacent to his drying mooring. CE contractors engaged to inspect and if necessary facilitate removal.
- 8.57.27 Oct. Patrol boat maintenance work. Inclement weather. High winds. Enhanced mooring checks. Liaison with Armed Forces' training within the River.
- 8.58.28 Oct. Liaison with Hampshire Marine Police Unit over items dredged up by a local fisherman. Liaison with Armed Forces training teams.
- 8.59.29 Oct. Nothing significant to report.
- 8.60.30 Oct. Patrol boat maintenance.
- 8.61.31 Oct. Inclement weather. High winds. Recovered abandoned dory from Hamble to Warsash.
- 8.62.01 Nov. Jet ski database work. Patrol boat maintenance work
- 8.63.02 Nov. Following strong winds, baled out inundated tenders at Warsash. Liaison with Marinas and boatyards, as well as River Users regarding the Prime Minister's announcement on future restrictions. Recovered a mooring buoy from the foreshore adjacent to Bunny Meadows. Liaison with commercial mooring contractor. Liaison with local fishermen to return fishing boxes washed overboard and recovered by patrol. Re-furled flogging sails on a number of mid-stream moored yachts. Patrol boat maintenance.
- 8.64.03 Nov. Liaison with the Crown Estate regarding Harbour Works' Consent. Liaison with mooring holders and commercial
- 8.65.04 Nov. Speeding enforcement with a number of small motor vessels. Recovered a grey mooring buoy to Warsash. Pumped out a number of inundated tenders at Warsash HM Jetty.
- 8.66.05 Nov. Pumped out a number of inundated tenders at Warsash HM Jetty.
- 8.67.06 Nov. Support to 'Wetwheels' charity. Recovered a boat hook and cushion from the Main Channel.
- 8.68.07 Nov. Assistance given to a mooring holder reporting scuffing damage to his vessel on a mid-stream mooring.
- 8.69.08 Nov. Marina liaison.
- 8.70.09 Nov. Patrol boat maintenance work. Liaison with a Sailing Club Member regarding the overdue arrival of a friend in his vessel. Vessel returned safely.
- 8.71.10 Nov. Marina liaison. Patrol boat maintenance.

- 8.72. 11 Nov. Replaced cleat on the Fishermens' Jetty. Assisted a single-handed mid-stream mooring holder onto his berth.
- 8.73. 12 Nov. Patrol boat maintenance. Resecured a yacht at the Warsash scrubbing piles. Responded to a call from a member of the public reporting 2 speeding jet skis in the Upper River. On attendance, jet skis operating within the Bye Laws but reminded of the speed limit and need to navigate responsibly.
- 8.74. 13 Nov. Patrol boat maintenance.
- 8.75. 14 Nov. Pumped out an inundated RIB on the 'B' pontoon.
- 8.76. 15 Nov. Resecuring of lines on two mid-stream moored yachts. Responded to a call from a member of the public reporting a possible oil spill at Swanwick bend. On arrival nothing found.
- 8.77. 16 Nov. Inspected a mooring reported as dragging. Nothing untoward found. Liaison with Hampshire Marine Police Unit.
- 8.78. 17 Nov. Patrol boat defect rectification. Commercial tow of a mid-stream moored yacht to a yard for lift out. Responded to a call from a member of the public reporting two speeding jet skis in the Upper River. Jet skis located near Crableck bend and warned. Compliant.
- 8.79. 18 Nov. Patrol boat maintenance and trial following defect rectification.
- 8.80. 19 Nov. Boat coding work. Patrol craft anti-fouling work.
- 8.81. 20 Nov. Marina and boatyard liaison.
- 8.82. 21 Nov. Support to dinghy racing activity off Warsash and in the mouth of the River.
- 8.83. 22 Nov. Support to dinghy racing activity off Warsash and in the mouth of the River. Patrol boat maintenance work.
- 8.84. 23 Nov. Tide gauge maintenance. Observed a mid-stream moored yacht apparently low in the water. Vessel found to have taken on a small amount of water. Owner informed and pumped out.
- 8.85. 24 Nov. Jetty maintenance at Warsash. Patrol boat maintenance work.
- 8.86. 25 Nov. Jetty maintenance at Warsash.
- 8.87. 26 Nov. Patrol boat maintenance work.
- 8.88. 27 Nov. Liaison with Southern IFCA regarding commercial bait digging at Land's End and on Hackett's Marsh.
- 8.89. 28 Nov. Nothing significant to report.

- 8.90. 29 Nov. Paddleboard liaison in the Upper River. Patrol boat maintenance.
- 8.91. 30 Nov. Responded to a call from a member of the public reporting a yacht low in the water. Liaison with owner to investigate. Commercial billing work. Routine liaison with UK Border Force.
- 8.92. 01 Dec. Routine liaison with UK Border Force. Routine liaison with Hampshire Marine Police Unit. Light audit.
- 8.93. 02 Dec. Commercial of tow of a yacht for lift out. Christmas decoration erection. Deployment in support of Hampshire Ambulance to Bunny Meadow footpath to recover a walker who had tripped over a pet dog and suffered injury.
- 8.94. 03 Dec. Pontoon survey at River Hamble Country Park Jetty.
- 8.95. 04 Dec. Patrol boat maintenance. Christmas theme decoration erection.
- 8.96. 05 Dec. Patrol stopped and warned verbally a motor boat for excessive speed and wash.
- 8.97. 06 Dec. Patrol boat maintenance.
- 8.98. 07 Dec. Pontoon maintenance, River Hamble Country Park Jetty. Yard tidy. Liaison with a Marina regarding forthcoming maintenance dredging operations.
- 8.99. 08 Dec. Patrol moved four vessels from the 'A' Run to alternative moorings in advance of dredging operations at Hamble Point. Commercial tow of a motor boat to the Upper River.
- 8.100. 09 Dec. In response to a call from a mid-stream mooring holder reporting a fire on board (extinguished), attended at best speed. Cause of fire had been an overheated diesel inboard heater. Two persons on board, both well. Minor scorching damage but some smoke remained. Yacht ventilated and crew advised to remain upwind while smoke cleared. Visit of new Culture, Communities and Business Services Assistant Director, Mr Patrick Blogg.
- 8.101. 10 Dec. Nothing significant to report.
- 8.102. 11 Dec. Patrol Boat maintenance. Pump out of inundated tenders.
- 8.103. 12 Dec. Tow of a vessel from her mooring at the Southern end of the 'A' run to an alternative mooring for the duration of Hamble Point dredging operations.
- 8.104. 13 Dec. First Aid equipment checks. Liaison with the Crown Estate Mooring Contractor.

8.105. 14 Dec. Boat coding work. Routine liaison with Hampshire Marine Police Unit.

8.106. 15 Dec. Boat coding work. Patrol boat maintenance work.

**REQUIRED CORPORATE AND LEGAL INFORMATION:
Links to the Strategic Plan**

Hampshire maintains strong and sustainable economic growth and prosperity:	yes
People in Hampshire live safe, healthy and independent lives:	yes
People in Hampshire enjoy a rich and diverse environment:	yes
People in Hampshire enjoy being part of strong, inclusive communities:	yes

Section 100 D - Local Government Act 1972 - background documents	
<p>The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)</p>	
<u>Document</u>	<u>Location</u>
None	

EQUALITIES IMPACT ASSESSMENT:

1. Equality Duty

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

2. Equalities Impact Assessment:

An EIA is not required as no negative impacts are anticipated.



TRINITY HOUSE

Navigation Directorate
Trinity House
Tower Hill
London
EC3N 4DH

Please Quote A1190 in all correspondence

CC for Information

Harbour Master
Hampshire County Council
River Hamble Harbour Authority
Shore Road
Warsash
Hants
SO31 9FR

30/10/2020

Dear Sir/Madam,

Inspection of Local Aids to Navigation, Merchant Shipping Act, 1995, Section 198

We are pleased to advise you that the audit of the records of the availability of the local aids to navigation under the management of Hampshire County Council was satisfactorily carried out on 28/10/2020 by an Officer of Trinity House and everything was found in good order and there were no matters arising which require further comment.

Your assistance during the audit was much appreciated.

Yours faithfully,

Joseph Anderson
Local AtoN Manager
Trinity House

Phone: 0207 481 6926
Mobile: 07990501975
E-mail: joseph.anderson@thls.org

The Corporation of Trinity House is a Registered Charity



UK Technical Services Navigation
Maritime and Coastguard Agency
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105 Commercial Road
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*River Hamble Harbour Authority
Harbour Master's Office, Shore Road
Warsash, Southampton
Hampshire SO31 9FR*

Telephone 01489 576387
www3.hants.gov.uk/hambleharbour

07 January 2021

Dear Sir/Madam

STATEMENT OF COMPLIANCE – THE RIVER HAMBLE HARBOUR AUTHORITY

Reference:

A. Marine Information Note (MIN) 641 (M) – Port Marine Safety Code Compliance for 2021-2024.

The Reference requires the Duty Holder of Statutory Harbour Authorities, private ports and other marine facilities to send a signed statement of continued compliance with the Port Marine Safety Code before 31 March 2021.

The River Hamble Harbour Board is the Duty Holder for the River Hamble Harbour Authority. As Chairman of the Harbour Board, I confirm that all the requirements of the Port Marine Safety Code, including reviewing the risk assessments and Marine Safety Management System are being met and hereby certify that the River Hamble Harbour Authority meets the standards required by the Code.

Compliance was audited most recently by the Harbour Authority's Designated Person, Captain Andrew Langford on 18 November 2020. His report concludes that:

'As a consequence of this audit and subject to the findings in this report we can continue to independently assure the Duty Holder that the Marine Safety Management System (MSMS) for which they are collectively and individually responsible, continues to operate effectively'.

Yours faithfully

Councillor Keith Evans

Chairman, River Hamble Harbour Board

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PORT MARINE SAFETY CODE

MARINE SAFETY PLAN 2020 - 2023

Introduction

The Port Marine Safety Code (PMSC) requires that the River Hamble Harbour Authority (RHHA) publishes its Marine Safety Plan for the conduct of marine operations in the River Hamble every three years. This plan covers the period 2020 – 2023. In creating this plan, the Harbour Authority has measured its effectiveness in November 2020 against the policies and procedures of the 2017-2020 plan as Key Performance Indicators and also conducted a review of its supporting Legislation. A note to that effect is at the Annex to this Plan.

A more comprehensive overview of the structure, management and maintenance of the port's Marine Safety Management System (SMS) and the RHHA's compliance with the PMSC in support of this Plan, is contained in the RHHA Marine SMS Manual, in particular, within its Risk Assessments and derived Standard Operating Procedures. These are updated annually to reflect the amended guidance given in the Regulator's Guide to Good Practice for Port Operations and the date of review recorded.

Powers, policies, plans, regulations and procedures will continue to be based upon formal risk assessment in order that risks are either eliminated or controlled and kept 'as low as reasonably practical' (ALARP).

1. Marine Policies

The RHHA has published several marine policies in support of the management and regulation of marine operations on the River Hamble, and maintenance of the River's Marine SMS. These are recorded in the RHHA SMS Policy Manual. All marine policies and policy statements were reviewed in November 2020 and found to have been effective. The next scheduled review is due after 3 years in 2023.

2. Marine Procedures

Standard Operating Procedures are derived from Regulations issued by the MCA, the MAIB and HSE, Risk Assessments and other instruments, including the RHHA establishing Act. Each is reviewed on a rolling basis following the rhythm set out by the Regulator. Within that Rhythm, the MSMS is reviewed by the Designated Person twice annually. Records are maintained within the MSMS Manual. Events and occurrences are analysed in the formal, recorded round of quarterly Operational and Safety Meetings. The procedures contained in the Marine Safety Plan for 2017-2020 were reviewed in the creation of this document and found to have been effective.

3. The Management of Marine Operations

This Marine Safety Plan commits the RHHA to undertaking the proper management and regulation of marine operations within the scope of its powers and authority, in a way that manages the safety of navigation within the River, including protecting the environment, so that the River and its users are all safeguarded.

The RHHA will undertake its role and responsibilities in order to enable all vessels, commercial or recreational, large or small to navigate safely on the River Hamble.

In managing the safety of navigation and the provision of services, the RHHA always has the safety of life and vessels as its highest priority. At times this may require that services and vessel movements or activities are subject necessarily to delay or other inconvenience.

4. Established Management Activities

Certain key functions underpin the operation and maintenance of the RHHA's Marine SMS. In addition to the core services provided by the Harbour Authority, the following processes ensure the maintenance of an effective regime and support compliance with the requirements of the PMSC:

- Quarterly Operational and Safety Meetings to oversee, manage and review the safety of navigation, reporting upwards as required;
- Specific risk assessments of new and existing marine operations, infrastructure projects, events (sporting and cultural) and services as required;
- Formal, regular engagement with relevant practitioners, operators, River users and interested parties to, for example, review navigational incidents, undertake ad-hoc risk assessments and to develop or review relevant guidance and procedures;
- Informal, regular engagement with and support to the River community to inculcate a common understanding of navigational safety best practice and embed a positive and open safety culture;
- The proactive and reactive review of identified hazards to navigation and the associated risk control measures that mitigate those risks to an acceptable (As Low As Reasonably Practicable) level;
- The investigation of all reported navigational incidents to ascertain their cause and reduce the likelihood of recurrence and the maintenance of a comprehensive incident management system;
- Regular, wide-ranging liaison with River users, practitioners and other interested parties through formal and informal public consultations, River User consultative fora, specialist users groups, ad-hoc review groups and public meetings;

- Annual, publicly transparent audits of the Marine SMS, its functions and procedures by the independent Designated Person;
- The recruitment of competent and qualified people to manage the safety of navigation, thereafter to maintain comprehensive training and professional development programmes for RHHA staff; and
- The maintenance and exercising of RHHA marine emergency plans and procedures, including oil spill management and business continuity plans.

5. Ongoing Management Targets for the period of the Plan

The following standing objectives are set for the period ending 31 December 2023.

PMSC Compliance	<ul style="list-style-type: none"> • To conduct a SMS policy review at a minimum of 3 yearly intervals. • To review legislation on an annual basis. • To conduct at least annual independent and transparent inspection of the Marine SMS. • To deliver three-yearly certification by the Duty Holder to the Maritime and Coast Guard Agency of RHHA compliance with the PMSC.
Navigational Incidents	<ul style="list-style-type: none"> • Through a risk-based Marine Safety Management System, to manage all navigational risks within the River to a level that is ALARP. • To monitor trends and incidents both within and external to the River in order to learn lessons relevant to River Users' safety and apply those to improve the SMS in a manner that is formally recorded. • Enforcement of Bye Laws and Directions. • To disseminate that information to River Users in a manner that takes account in technological development, in order to reduce the frequency of incidents year on year.
Aids to Navigation	<ul style="list-style-type: none"> • To maintain and, where necessary improve Aids to Navigation in consultation with River Users and Trinity House. • To sustain the RHHA Category C status as a Local Lighthouse Authority.
Hydrographic Survey	<ul style="list-style-type: none"> • To survey the River in accordance with the latest UKHO/UKHMA MOU. • To ensure that each section of the River is surveyed at a maximum of 3 yearly intervals.
Health and Safety	<ul style="list-style-type: none"> • To comply with the Health and Safety at Work Act 1974 (and subsequent) legislation.
Sustainment of Operational Supporting Pillars of the Safety Management System through prudent financial planning	<ul style="list-style-type: none"> • To survey at 5-yearly intervals and husband supporting operational infrastructure to plan up to 50 years ahead and inform Board decision-making about any year-on-year need to increase Harbour Dues.
Engagement	<ul style="list-style-type: none"> • Governance: To give transparency and Accountability for decision-making through the annual round of RHHB, RH

	<p>Management Committee and Annual Forum meetings</p> <ul style="list-style-type: none"> • Support for, approval for and facilitation of River Events, driven by a pro-active River community. • Membership of and support to formal and informal groups of River Users • Maintenance and promotion of an Event Code of Conduct document to foster best-practice. • Funding and delivery of up-to-date and relevant information, signage and documentary material to promote safety. • To issue advance notice of a week (or where necessary longer) for significant River events through a programme of Local Notices to Mariners (Notice To River Users (NTRU)). • Engagement with and sustainment of RHHA knowledge of Government and other agencies' policy and developing policy in order to educate and inform decision making.
<p>Environment and Development</p>	<ul style="list-style-type: none"> • The maintenance of an Oil Spill Management Plan and training regime to meet the threat and comply with legislative requirements. • The maintenance of a Port Waste Management plan, reviewed at 3 yearly intervals or as modified by legislation. • The provision of advice to prospective planners in advance of application to inform viability. • Enforcement of Bye Laws.

J A Scott
Marine Director and Harbour Master
06 Nov 2020

Review of the RHHA Marine Safety Plan and Legislation 2017-2020

Marine Safety Plan

The management targets set in the Marine Safety Plan 2017-2020 have been reviewed as Key Performance Indicators in the construction of the Plan for 2020-2023. They were found to have been effective:

- **PMSC Compliance**. Certificate to the Regulator to confirm compliance Jan 2018. 6 monthly recorded inspections conducted by the independent Designated Person (last 18 Nov 2020) to allow the Duty Holder to write again to the Regulator in Jan 2021 (deadline 31 Mar 2021).
- **Navigational Incidents**. The Risk Assessment process has been reviewed each year to match developing trends and, where necessary, modified. Modification of Standard Operating Procedures has followed. Important modifications have been required in respect of the management of Anti-Social Behaviour as it affects Navigational Safety and because of the outbreak of COVID 19. New warning documentation introduced. Enforcement recorded.
- **Aids to Navigation**. Maintained and new developments (Marinas) assessed appropriately. Category C LLA status sustained through new monthly electronic monitoring system. Annual Trinity House inspections.
- **Hydrographic Survey**. Ongoing survey with ABP(MER) in nine sections of the River. Data passed to UKHO in accordance with the UKHMA MoU. New Chart 2022 issued Feb 2020.
- **Health and Safety**. Risk Assessments conducted annually in accordance with Hampshire County Council (CCBS) oversight. Work in office refurbishment to address legacy asbestos risk and compliance with Legionella regulations. Ongoing records maintained.
- **Financial Planning**. Continual review of trends in income and expenditure as well as condition of supporting assets to deliver and sustain operational output.
- **Engagement**. Inter alia: Board, Management Committee, Annual Forum, Hamble Estuary Partnership, Solent Forum, Chairmanship of the Solent Marine Sites, membership of the Natural Environment Group, UKHMA, SASHMA, British Ports Authority, Associate Fellowship of the Nautical Institute, DfT Steering Group on Time Expired Pyrotechnics, River Hamble Combined Clubs, River Hamble Marina and Boatyard Operators', Chairmanship of EA Southern Water Quality Group; the RYA; COVID communications, Notices to River Users, Development consultations; renewed signage; investment in Harbour Assist to enhance customer engagement levels.
- **Environment and Development**. Oil Spill Plan and Port Waste Management Plan updated and certified by the Regulator. Training and Exercising in

accordance with legislation. Worth proved in deployment in response to events. Development advice given routinely to applicants; Enforcement of Bye Laws recorded.

Legislation.

This note takes account under the Guide to Good Practice on Port Marine Operations (2018) article 1.6 and assures the Duty Holder that current legislation governing the River Hamble Harbour is 'fit for purpose'.

The River Hamble Harbour Acts and Bye Laws (the River Hamble Bye Laws 1983) were reviewed in November 2020 and found to be consistent with the Harbour Authority's requirements in the light of current trends. The problem of Anti-Social Behaviour has increased but the role of the Harbour Authority is to support the proper authorities (the Police) in the execution of their duties to bear down on what is definitively criminal behaviour. No additional related powers are therefore sought at this stage. No Bye Laws are deemed either redundant or obsolete.

General Directions No 1 and 2 (Speed and conformity with the International Regulations for the Prevention of Collision at Sea) were also reviewed and found to be necessary instruments in reducing risks to levels which are as low as reasonably practicable. Special Directions under sections 52 and 53 of the Harbours Docks Piers and Clauses Act 1847 (as incorporated into the Harbour Authority's establishing Act) are used regularly and are therefore confirmed as continuing to be valuable and necessary instruments in maintaining navigational safety.

It is confirmed that the Bye Laws continue to relate and contribute to the management of the Risks faced by the Harbour Authority. This is evidenced by their relevance to current operations and deployment in enforcement action which is measured quarterly (requirement annually).



Hamble Harbour Authority

Port Marine Safety Code Audit

18 Nov 2020

Author:	ARL	Checked by:	MB	Authorised by:	ARL
Date:	25 Nov 2020	Date:	25 Nov 2020	Date:	25 Nov 2020

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1 Background

We are appointed as the Designated Person required by the Port Marine Safety Code. Our role is to provide independent assurance directly to the Duty Holder that the Marine Safety Management System (MSMS), for which the duty holder is responsible, is working effectively. Our main responsibility is to determine, through assessment and audit, the effectiveness of the Marine Safety Management System in ensuring compliance with the Code.

We audit Hamble Harbour Authority's compliance with the Port Marine Safety Code twice a year, reporting to the Duty Holder annually, or directly should we have any concern which requires their immediate attention.

The 'battle rhythm' of the PMSC is a triennial review cycle of the Safety Plan for Marine Operations.

We last audited using the MCA 'PMSC Audit Aide Memoire' three years ago and use elements of the same checklist at each audit.

In-keeping with this, we have on this occasion audited wholly against the aide memoire to ensure that the Port's MSMS continues meets its requirements.

This audit was remotely conducted by Andy Langford 18th November 2020.

We would like to thank the Director and Harbour Master Jason Scott, for his help in conducting this audit.

2 Executive Summary

As a consequence of this audit and subject to the findings in this report we can continue to independently assure the Duty Holder that the Marine Safety Management System (MSMS) for which they are collectively and individually responsible, continues to operate effectively.

3 Recommendations

We have the following recommendations from this audit (PMSC Aide Memoire reference in brackets):-

Recommendation 1 (11/20)

Effectiveness of Local Port Services (LPS) (14.4, 14.5)

The effectiveness of Local Port Services (LPS) has been subject to informal review against a backdrop of similar year-on-year traffic (and berth numbers), however, this is not documented. Formal review of the RA and provision of services, equipment and manning is recommended.

Recommendation 2 (11/20)

Review of Objectives (or KPIs) from RHHA Marine Safety Plan 2017-2020 (7.3.2)

The first iteration of the RHHA Marine Safety Plan has now been replaced with an updated Plan covering the period 2020-2023. The Objectives (which can be regarded as KPIs) can now be measured against performance over the last 3 years. We recommend that these are reviewed internally as a 'Management health check' on the effectiveness of the SMS.

4 Close-out of previous recommendations

01/20 Recommendation 1:

Conduct annual reviews of contact numbers in the OSCP and log these in an amendment sheet at the front of the document.

An annual check is to be conducted and recorded to confirm the currency and continued integrity of relevant institutions' contact details. Closed.

01/20 Recommendation 2:

Conduct (and record) pollution training for Casual River Patrol Officers upon joining.

Theoretical training by the Environment Officer and practical training by the Deputy Harbour Master are to be given within one week of joining - this will be recorded in training records. Closed.

01/20 Recommendation 3:

Assign version numbers to operational documents (where not already implemented) and maintain version control on a 'Master List of Documents'.

Created and inserted at the second page of the Manual of Risk Assessments and SOPs. Closed.

5 Incident reports

Selected incident Reports were reviewed as standard audit practice. Reports were fully completed with frank and factual disclosure and the findings acted upon where appropriate. A process is in place to use findings to amend, if necessary, the Risk Assessment and underlying Operating Procedure and understand lessons learned.

There is continuing evidence to show that the analysis of incident reports continues to inform development of the MSMS.

6 Risk Assessment

A sample of risk assessments were examined and were found to be comprehensive and related to the underlying SOPs. At the time of audit, review of all Risk Assessments as part of the annual review cycle was up-to-date.

7 Key Dates

Last letter of compliance to MCA	12 Jan 2018 (3 years)
Last Tier 2 oil spill exercise	1 st Oct 2019 (3 years)
Latest published Safety Plan for Marine Operations	10 th Oct 2017 (3 years)

With thanks to the Harbour Master and his staff for their assistance.

Respectfully submitted,



Andy Langford

For and on behalf of NautX Ltd

Appendices:-

Appendix A - PMSC Audit Aide Memoire.

The following forms part of this report:-

This report is issued by NautX Ltd, the Officers of which have exercised reasonable care in conducting this audit. All details and particulars in this report are believed to be true but are not guaranteed accurate. All judgments, conclusions and recommendations are expression of opinions based on skill, training and experience. Unless otherwise stated, no actual measurements or calculations were made by the auditor at the time of this inspection.

NautX Ltd, its Officers and employees shall have no liability for consequential loss, no liability for personal injury damages, no liability for property loss damages and no liability for punitive damages, all of which shall be deemed to have knowingly and voluntarily waived upon receipt and use of this report. Further, in no event shall the legal liability for NautX Ltd, its Officers and employees ever exceed the fee, less expenses, paid by the requesting party for the issuance of this report, regardless of the number of claims, or suits and regardless of whether under theory of tort, contract, warranty, outrage or otherwise.

It is further agreed by any person relying on this report that NautX Ltd, its Officers and employees shall not be held liable under any circumstances whatsoever or responsible in any way for any error in judgement, default or negligence nor for any inaccuracy, omissions, oversights, misrepresentation or misstatement in this report and that the use of the report shall be construed to be an acceptance of the foregoing conditions.

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HAMPSHIRE COUNTY COUNCIL

Report

Committee:	River Hamble Harbour Board
Date:	8 January 2021
Title:	Environmental Update
Report From:	Director of Culture, Communities and Business Services

Contact name: Alison Fowler

Tel: 01489 576387

Email: Alison.fowler@hants.gov.uk

Purpose of this Report

1. The purpose of this report is to summarise activities relating to the River Hamble Harbour Authority's (RHHA) environmental management of the Hamble Estuary between mid-August and mid-November 2020.

Recommendation

2. It is recommended that the River Hamble Harbour Board:
 - (i) writes in the strongest terms to Highways England, and also to the Members of Parliament for Eastleigh, for Fareham and for Meon Valley strongly urging for their support in bringing about improvements to the M27 bridge drainage, and;
 - (ii) notes and supports the remainder of this report.

Updates

Port Waste Management Plan:

3. The River Hamble Port Waste Management Plan has been approved by the Maritime & Coastguard Agency under the Merchant Shipping (Port Waste Reception Facilities) Regulations 2003 (as amended). The Plan had been reviewed and updated by the Environment & Development Manager (EDM) with input from the River's marinas, yards and sailing/yacht clubs, as is required every 3 years.

Harbour Office - sea wall repair:

4. Further to previous updates, planning permission for the repair of the sea wall around the Harbour Master's Office has been granted by Fareham Borough Council. The environmental features proposed for biodiversity gain have been particularly welcomed. Applications for other approvals are in progress with the Marine Management Organisation and the Environment Agency. Tender documents are now being prepared. The work will likely be conducted in two phases, with phase 1 repair (from the slipway seaward to the harbour office steps) aimed for Spring 2021. Phase 2 (office steps to Lobster Quay) is aimed to take place in 2 or 3 years' time subject to budget.

Sea Wall research project:

5. Bournemouth University and Artecology have now installed artificial rockpools, 'Vertipools', in sea wall at Warsash as part of a European Interreg fully funded project. The pools will be in place for at least 2 years, and it is proposed that they are reinstated after phase 2 of the harbour office wall repair to increase the wall's biodiversity value. With the UK planning legislation set to change, whereby future planning applications will require developers to produce a 'net gain' in biodiversity, along with increasing pressure to create enhancements within maintenance projects as well, this is a good opportunity for RHHA to support research into improving the biodiversity value of coastal assets.



'Vertipools'. Photo: Bournemouth University

Unpermitted Developments

6. Two separate occurrences of unpermitted private development have taken place on the River within the RHHA's jurisdiction namely (i) a small slipway at the head of a creek and (ii) the deposit of rocks along an embankment in an area heavily designated for nature conservation. Action is underway by RHHA and by the other relevant authorities whose consent should also have been sought.

Solent European Marine Sites Management (SEMS)

7. The EDM represented RHHA at the Solent European Marine Sites Management Group (SEMS MG) meeting in September, and the associated Natural Environment Group (NEG) in November. The annual process ensures that relevant authorities such as RHHA are fulfilling duties with regards to monitoring and managing the impacts that activities (as opposed to plans or developments) may be having on the protected SEMS. The annual monitoring survey results are used to produce the Annual Management Report (AMR), and then actions to be taken forward are agreed, with many of these being passed to NEG. The SEMS MG is chaired by the RHHA HM. The NEG meeting focussed on the disturbance of habitats and species, and on water quality. Updates on management measures relevant to RHHA included achieving intertidal net gain, black and grey water discharges, and the 'Rapid reduction of Nutrients in Transitional waters' (RaNTrans) Project. Minutes at http://www.solentems.org.uk/sems/Annual_Meeting/ and http://www.solentems.org.uk/natural_environment_group/NEG_Meetings/

Boating and Water Quality

8. Nearly 50 organisations have signed up to a campaign to reduce the impact of recreational boating on water quality within the Solent, Sussex and Poole harbours by working together to improve boating behaviours and improve on-board/shore facilities for sewage disposal. Members include the Environment Agency, Port/Harbour Authorities, Marina's, Natural England, Water Companies, Coastal Forums, NGO's, Sailing Clubs, and British Marine. RHHA's Harbour Master was invited to chair a workshop, held in October. The top priorities are:

- Promoting good practice through communication and engagement
- Improve waste disposal facilities
- Collecting data and share information
- Influence national and local regulation and policy

Improvement will reduce the risk of contamination of shellfisheries, of bathing waters, reduce nutrients inputs and associated impacts on wildlife, and improve the health of the natural environment.

RHHA is working with the support of Southern Water on plans to replace the sewage pump out facility at Warsash Jetty. Southern Water has also undertaken recent work to seal and secure its manhole in the RHHA yard.

M27 motorway bridge drainage update

9. Highways England (HE) wrote to RHHA in 2019 confirming that that the work to divert the bridge deck drainage outlets will be delivered as part of the M27 'Smart Motorway Works' by March 2021. Highways England has recently contacted RHHA explaining that its plan to deliver the works within the wider scheme by March 2021 can no longer go ahead at this time. The cost estimate of the contractor for the Smart Motorway was significantly more than Highways England had anticipated and had secured via a fund. HE assures RHHA that there is still opportunity to have the drainage addressed but this will involve new rounds of bids for funding, and it remains

HE's intention to deliver improvements to the drainage in the area and to continue to work with RHHA, the Environment Agency (EA) and others to find the right solution.

The case remains that there are two aspects to the drainage solutions. Firstly, to amend the outfalls so that they do not run directly from underneath the bridge into the river. This is the element that was planned for 2021. Secondly, to see if a form of pollution control system can be fitted to the new outfalls to contain any large spillages that might occur in the event of an accident on the bridge.

Highways England has now entered into its new five-year funding period, and further environmental funding is available to bid for. HE has also been given new targets for improving water quality. HE would like to take this proposal forward again and wishes to work with RHHA and the EA to put together a simple strategic outline business case (SOBC) to bid for further feasibility funding. The fact that funding has previously been approved will help. If this funding bid is successful then the next stage would be the full business case to bid for detailed design and delivery funding. Whilst external financial assistance is most helpful, HE assures RHHA this should not be seen as the only assistance required. Technical assistance to make the business case is most important to show the benefits to be gained by the proposed scheme and why it should have a higher priority than other funding bids.

RHHA will continue to work with Highways England to provide technical assistance to support its bids. Communications from the Harbour Board and local Members of Parliament are requested help drive forward the next steps, see Recommendation at 2(i).

REQUIRED CORPORATE AND LEGAL INFORMATION:

Links to the Strategic Plan

Hampshire maintains strong and sustainable economic growth and prosperity:	yes
People in Hampshire live safe, healthy and independent lives:	yes
People in Hampshire enjoy a rich and diverse environment:	yes
People in Hampshire enjoy being part of strong, inclusive communities:	yes

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

Document

Location

None

EQUALITIES IMPACT ASSESSMENT:

1. Equality Duty

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

2. Equalities Impact Assessment:

An EIA is not required as no negative impacts are anticipated.

HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	River Hamble Harbour Board
Date:	8 January 2021
Title:	River Hamble 2020/21 Forecast Outturn and 2021/22 Forward Budget
Report From:	The Director of Corporate Resources and Director of Culture, Communities and Business Services

Contact names: Jenny Wadham
Jason Scott

Tel: 03707 798929 **Email:** Jennifer.Wadham@hants.gov.uk
01489 576387 Jason.Scott@hants.gov.uk

Purpose of the Report

1. The purpose of this report is to present the 2020/21 outturn forecast as at the end of September 2020 and the proposed 2021/22 forward budget to the River Hamble Harbour Board for comment.

Recommendations

2. That the projected outturn for the 2020/21 financial year is noted.
3. That the proposed forward budget is approved.
4. That the balances held within the reserves and the improved position on the general reserve balance are noted.
5. That the proposal to postpone the decision on the possible excess in the Revenue Reserve based on the proposed 2021/22 forward budget be approved.

Executive Summary

6. The revised 2020/21 budget reflects the newly introduced dry launching charges, as supported by the River Hamble Harbour Management Committee and approved by the River Hamble Harbour Board at the September 2020 meetings. Current year forecasts are presented against this revised budget.

7. For the 2020/21 financial year, the River Hamble is projected to achieve a surplus of £90,000 on revenue funded expenditure, compared to a revised budgeted surplus of £87,000. This would allow for the £35,000 annual transfer from the Revenue Reserve (RR) to the Asset Replacement Reserve (ARR) to be made, and for an increase in the balance in the RR from £189 to £55,189 by March 2021.
8. In 2021/22 the budgeted surplus on revenue funded expenditure is £62,000. This would exceed the current maximum per the reserves policy of no more than 10% of the gross revenue budget, which equates to £61,900 in 2021/22, and therefore potential options are considered later within this report.
9. The detailed revised budget for 2020/21, the 2020/21 outturn forecast and the proposed 2021/22 forward budget are set out in Appendices 1 and 2, with the current and projected reserves balances shown in Appendix 3.
10. The forward budget includes the 2% increase to harbour dues, as approved by the River Hamble Harbour Board on 25 September 2020.

2020/21 Revised Budget

11. The revised budget includes the previously approved £35,000 increase to the harbour dues income budget to reflect dry launching charges.

2020/21 Forecast Outturn

12. The outturn forecast for 2020/21 as at the end of September 2020 is detailed in Appendix 1. It is projected that a surplus on standard revenue activity of £90,000 will be achieved, £3,000 higher than the budgeted surplus of £87,000.
13. It was agreed by the Board in May 2007, that a contribution of £43,000, later reduced to £35,000 per annum would be made to the Asset Replacement Reserve (ARR) to fund the cost of replacing assets in future years. This contribution is met from the surplus on revenue funded expenditure, supplemented by a transfer from the Revenue Reserve if necessary.
14. The £35,000 will therefore be transferred to the ARR in full, with the projected remaining £55,000 being transferred to the RR. The RR balance is therefore expected to increase from £189 to £55,189 as at 31 March 2021.
15. Total gross expenditure is projected at £577,000, £8,000 lower than the budgeted £585,000. The variance mainly relates to lower staffing costs with seasonal staff costs being lower than expected. This saving is partly offset by higher than budgeted IT costs relating to the annual subscription for the new Harbour Assist system.

16. Income is projected to be £5,000 lower than budgeted at £667,000, mainly as a result of visitor income being £7,000 lower than anticipated during the Covid-19 national lockdown earlier in the year. Since the lockdown has ended, visitor income levels have improved and it is hoped that by the end of the financial year the reduction in income will be recovered, particularly if the winter deal (relating to temporary berths on the mid stream visitors pontoon during winter months when visitor levels are low) generates high levels of uptake. Miscellaneous income is also forecast to be £3,000 below budget based on past trends, and it is proposed to reduce this particular budget in 2021/22. Partly offsetting these pressures is additional harbour dues income of £5,000, resulting from the 2% increase to rates for 2021, as approved by the Board on 25 September 2020.
17. Projects funded from the AER were budgeted at £28,000 for the Hamble Games and pontoon improvements, however the Games were cancelled this year due to the Covid-19 situation and the pontoon improvements have been postponed. Therefore no spend is forecast against the AER this year.
18. Spend against the ARR of £32,000 is now anticipated, consisting of £27,000 for boat engines and £5,000 for the replacement of anchors for four navigation buoys. Approximately £3,000 is expected to be added to reserves as interest generated on balances.

2021/22 Forward Budget

19. The proposed 2021/22 forward budget is detailed in Appendix 2 and projects a surplus of £62,000 on general revenue activities which will therefore fully meet the agreed £35,000 transfer to the ARR for the cost of replacing assets in future years, and allow for a further transfer to reserves of £27,000. Should the full projected £27,000 be transferred to the RR, this would increase the projected balance of the RR to £82,189.
20. In view of the uncertainties surrounding Covid-19, any potential financial impact has not been factored into the setting of the budget, which has been prepared on the basis of a normal year. Any actual Covid-19 related impact will be captured as a one-off pressure against the budget, which would therefore deplete the planned surplus and potentially could require a draw from reserves.
21. The proposed gross expenditure budget has been set at £619,000, an increase of £34,000 compared with the revised 2020/21 budget, and an increase of £42,000 on the 2020/21 outturn forecast. There has been no inflationary increase to the expenditure budgets, except where specifically referenced below, with every effort being made to mitigate ongoing cost pressures through efficiencies.

22. The salaries forward budget has been increased by £24,000, which includes a provision of £9,000 for the impact of pay inflation (based on an estimated rate of 2% as the pay award for 2021/22 has yet to be agreed); overtime and allowances budgets have been increased by £8,000 to bring them in line with spend over previous years; and the remaining increase relates to step progression within salary grades, where applicable. The budget for past pension contributions remains nil, however, a budget (previously the cost was £25,000 per annum) may need to be reinstated following the actuary's triennial pension valuation which is due in 2022.
23. The rent and rates budget will be increased by £3,000 to reflect the known further withdrawal of transitional relief for the business rates following the 2017 revaluation, and an inflationary increase. The next business rates revaluation is due in 2022.
24. The office expenses budget has been increased by £2,000 to reflect the costs of the annual subscription for the new Harbours Assist system.
25. The biennial bathymetric survey is scheduled to take place in 2021/22 and therefore the public jetties and navigational safety budget has been increased by £5,000 for the year.
26. The income budget for 2021/22 has been set at £681,000, an increase of £9,000 from the revised 2020/21 budget. This is primarily due to the agreed 2% increase to Harbour Dues for the 2021 calendar year, equating to £10,000, partly offset by a £3,000 reduction to the miscellaneous income budget to bring it in line with expected income levels based on past trends.
27. Budgeted Crown Estate funding has been increased to £71,000 to reflect the 2.5% increase that was applied to the charges.

Reserves

28. A detailed breakdown of reserves is shown in Appendix 3.
29. The Harbour Board approved a reserves policy on 18th May 2007 which provided for the following three reserves:
 - Asset Enhancement Reserve (AER) - £320,000 for a programme of future opportunities.
 - Asset Replacement Reserve (ARR) - to replace all Harbour Authority Assets and provide maintenance dredges over a 25 year cycle. Annual contribution of £43,000 later reduced to £35,000, to be received from revenue.

- Revenue Reserve (RR) - to hold annual surpluses totalling no more than 10% of the gross revenue budget. Any excess to be transferred to the AER, returned to mooring holders or to fund one off revenue budget pressures as approved by the Board.
30. The balance in the Revenue Reserve is expected to increase to £55,189 by the end of March 2021 following the transfer of the £90,000 surplus from revenue, less the agreed £35,000 annual transfer to the AER.
 31. The budgeted revenue surplus in 2021/22 is £62,000 which would leave a remaining surplus of £27,000 after the annual £35,000 transfer to the AER. Should this surplus be transferred in full to the RR it would increase the projected balance in the RR to £82,189, which would be in excess of the 10% of the gross revenue budget set out as the maximum in the reserves policy (equating to a maximum balance in the RR of £61,900).
 32. However, in view of the uncertainties surrounding Covid-19, it is proposed that the budget assumes the full amount will be transferred to the RR. When the final position for the 2021/22 financial year is known, the Board can then make an informed decision on how to deal with any additional surplus if applicable, which could include making an addition to the AER for future projects to enhance the River Hamble for the benefit of river users, or potentially making provision for a contingency should the actuarial review due in 2022 lead to a budget for past pension contributions budget needing to be reinstated.
 33. As at 31 March 2020, a total of £542,180 was held in reserves, the majority of which relates to the ARR, with this balance regularly reviewed to ensure that it is maintained at an appropriate level to replace the assets of the Harbour Authority as required.
 34. The balance in the ARR is expected to increase slightly to £480,697 at 31 March 2021, after £32,000 expenditure as outlined in section four of this report, offset by the £35,000 annual contribution and £3,000 anticipated interest receivable.
 35. There is no planned spend from the ARR in 2021/22. Therefore, with the £35,000 annual contribution and estimated interest receivable, the balance in the ARR is expected to increase to £518,697 by 31 March 2022.
 36. The balance in the AER is expected to remain at £67,294 by 31 March 2021 and reduce to £55,294 by 31 March 2022 due to the provision for planned expenditure of £12,000 in 2021/22 in relation to a pump replacement at Warsash jetty.

Impact Assessment

37. This report is in accordance with the budget strategy and the County Council's financial management policy. This policy applies equally to all services and ensures consistent financial management decisions across all services. The proposals outlined in this report are not considered discriminatory.

CORPORATE OR LEGAL INFORMATION:**Links to the Strategic Plan**

Hampshire maintains strong and sustainable economic growth and prosperity:	Yes
People in Hampshire live safe, healthy and independent lives:	Yes
People in Hampshire enjoy a rich and diverse environment:	Yes
People in Hampshire enjoy being part of strong, inclusive communities:	Yes

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

DocumentLocation

None

IMPACT ASSESSMENTS:

1. Equality Duty

1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act.
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it.
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic.
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it.
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

Equalities Impact Assessment:

1.2. This report is in accordance with the budget strategy and the County Council's financial management policy. This policy applies equally to all services and ensures consistent financial management decisions across all services. The proposals outlined in this report are not considered discriminatory.

2. Impact on Crime and Disorder:

2.1. This report does not deal with any issues relating to crime and disorder.

3. Climate Change:

- a) How does what is being proposed impact on our carbon footprint / energy consumption? The contents of this report have no impact on carbon footprint or energy consumption.
- b) How does what is being proposed consider the need to adapt to climate change, and be resilient to its longer term impacts? Not applicable to this report.

Appendix 1 – 2020/21 Forecast Outturn as at P6 (end of September)

	2020/21 Original Budget £'000	2020/21 Revised Budget £'000	2020/21 Forecast Outturn as at Sept £'000	2020/21 Variance to Budget £'000
EXPENDITURE				
Staff Related				
Salaries	445	445	434	(11)
Past Pension Contributions	-	-	-	-
Training	5	5	5	-
Professional Subscriptions	2	2	2	-
Sub-Total Staff Related	452	452	441	(11)
Premises				
Rent / Rates	25	25	25	-
Electricity	2	2	2	-
Gas	1	1	1	-
Water / Sewerage	1	1	1	-
Repair & Maintenance	1	1	1	-
Burglar Alarms / Security	1	1	1	-
Sub-Total Premises	31	31	31	-
Transport				
Repair, Maintenance and Boat Refurbishment	3	3	3	-
Vehicle Running Expenses (Fuel)	3	3	3	-
Tools (including Chandlery)	2	2	2	-
Car Allowances / Staff Travel	1	1	1	-
Insurance	2	2	2	-
Sub-Total Transport	11	11	11	-
Supplies & Services				
Office Expenses	24	24	27	3
Environmental Maintenance	5	5	5	-
Public Jetties & Navigational Safety	1	1	1	-
Central Department Charges	42	42	42	-
Designated Person	10	10	10	-
Oil Spill Response	4	4	4	-
Crown Estate Settlement	5	5	5	-
Sub-Total Supplies & Services	91	91	94	3
GROSS EXPENDITURE	585	585	577	(8)

Appendix 1 – 2020/21 Forecast Outturn as at P6 (end of September)

	2020/21 Original Budget £'000	2020/21 Revised Budget £'000	2020/21 Forecast Outturn as at Sept £'000	2020/21 Variance to Budget £'000
INCOME				
Harbour Dues	(506)	(541)	(544)	(3)
Crown Estate Funding	(69)	(69)	(71)	(2)
Visitor Income	(45)	(45)	(38)	7
Miscellaneous Income	(6)	(6)	(3)	3
Towing Charges	(9)	(9)	(9)	-
Other Funding	(1)	(1)	(1)	-
Interest	(1)	(1)	(1)	-
GROSS INCOME	(637)	(672)	(667)	5
NET REVENUE FUNDED EXPENDITURE	(52)	(87)	(90)	(3)
INCOME / EXPENDITURE ON RESERVES				
Projects Funded by Reserves				
Asset Enhancement Projects	28	28	-	(28)
Asset Replacement Projects	18	18	32	14
Revenue Reserve Projects	-	-	-	-
Expenditure from Reserves	46	46	32	(14)
Interest on Reserves				
Asset Enhancement Interest	-	-	-	-
Asset Replacement Interest	(3)	(3)	(3)	-
Income on Reserves	(3)	(3)	(3)	-
NET RESERVES FUNDED EXPENDITURE	43	43	29	(14)
TOTAL NET EXPENDITURE	(9)	(44)	(61)	(17)

Appendix 1 – 2020/21 Forecast Outturn as at P6 (end of September)

	2020/21 Original Budget	2020/21 Revised Budget	2020/21 Forecast Outturn as at Sept	2020/21 Variance to Budget
	£'000	£'000	£'000	£'000
RESERVES				
Contribution to Asset Replacement Reserves	35	35	35	-
Transfer To / (From) Revenue Reserves	17	17	55	38
Transfer To / (From) Asset Enhancement Reserves	-	-	-	-
	52	52	90	38
Transfer Interest to Reserves	3	3	3	-
Transfers from Reserves - Projects	(46)	(46)	(32)	14
	(43)	(43)	(29)	14
TOTAL TRANSFERS TO / (FROM) RESERVES	9	9	61	52

Appendix 1b – Further detail on Harbour Dues, Visitors Income, Office Expenses and Central Department Charges

	2020/21 Original Budget £'000	2020/21 Revised Budget £'000	2020/21 Forecast Outturn as at Sept £'000	2020/21 Variance to Budget £'000
Harbour Dues Income				
Marinas and Boatyards	(400)	(400)	(402)	(2)
Marinas and Boatyards - Dry Launching	-	(35)	(35)	-
River Moorings	(106)	(106)	(107)	(1)
Total Harbour Dues Income	(506)	(541)	(544)	(3)
Visitor Income				
Mid Stream Visitors Pontoon	(17)	(17)	(14)	3
Warsash Jetty	(18)	(18)	(15)	3
Hamble Jetty	(3)	(3)	(2)	1
Commercial and Pleasure Craft Income	(7)	(7)	(7)	-
Total Visitor Income	(45)	(45)	(38)	7
Office Expenses				
Equipment	1	1	1	-
First Aid Supplies / Health & Safety	1	1	1	-
Printing & Stationery	3	3	3	-
Catering / General	1	1	1	-
Protective Clothing and Safety Equipment	3	3	3	-
IT Charges	5	5	8	3
Postage	1	1	1	-
Subscriptions	2	2	2	-
Promotional Events / Publicity /Publications	3	3	3	-
Retail (Crabbing Equipment)	1	1	1	-
Credit Card Charges (re Income Collection)	3	3	3	-
Total Office Expenses	24	24	27	3
Central Department Charges				
Operational Finance	22	22	22	-
Integrated Business Centre / Audit / Tax Team / Finance	6	6	6	-
Democratic Services (Including Venue Hire)	9	9	9	-
Legal Services	5	5	5	-
Total Central Department Charges	42	42	42	-

Appendix 2 – 2021/22 Forward Budget

	2020/21 Forecast Outturn £'000	2020/21 Revised Budget £'000	Adjust' ments £'000	2021/22 Forward Budget £'000
EXPENDITURE				
Staff Related				
Salaries	434	445	24	469
Past Pension Contributions	-	-	-	-
Training	5	5	-	5
Professional Subscriptions	2	2	-	2
Sub-Total Staff Related	441	452	24	476
Premises				
Rent / Rates	25	25	3	28
Electricity	2	2	-	2
Gas	1	1	-	1
Water / Sewerage	1	1	-	1
Repair & Maintenance	1	1	-	1
Burglar Alarms / Security	1	1	-	1
Sub-Total Premises	31	31	3	34
Transport				
Repair, Maintenance and Boat Refurbishment	3	3	-	3
Vehicle Running Expenses (Fuel)	3	3	-	3
Tools (including Chandlery)	2	2	-	2
Car Allowances / Staff Travel	1	1	-	1
Insurance	2	2	-	2
Sub-Total Transport	11	11	-	11
Supplies & Services				
Office Expenses	27	24	2	26
Environmental Maintenance	5	5	-	5
Public Jetties & Navigational Safety	1	1	5	6
Central Department Charges	42	42	-	42
Designated Person	10	10	-	10
Oil Spill Response	4	4	-	4
Crown Estate Settlement	5	5	-	5
Sub-Total Supplies & Services	94	91	7	98
GROSS EXPENDITURE	577	585	34	619

Appendix 2 – 2021/22 Forward Budget

	2020/21 Forecast Outturn £'000	2020/21 Revised Budget £'000	Adjust' ments £'000	2021/22 Forward Budget £'000
INCOME				
Harbour Dues	(544)	(541)	(10)	(551)
Crown Estate Funding	(71)	(69)	(2)	(71)
Visitor Income	(38)	(45)	-	(45)
Miscellaneous Income	(3)	(6)	3	(3)
Towing Charges	(9)	(9)	-	(9)
Other Funding	(1)	(1)	-	(1)
Interest	(1)	(1)	-	(1)
GROSS INCOME	(667)	(672)	(9)	(681)
NET REVENUE FUNDED EXPENDITURE	(90)	(87)	25	(62)
INCOME / EXPENDITURE ON RESERVES				
Projects Funded by Reserves				
Asset Enhancement Projects	-	28	(16)	12
Asset Replacement Projects	32	18	(18)	-
Revenue Reserve Projects	-	-	-	-
Expenditure from Reserves	32	46	(34)	12
Interest on Reserves				
Asset Enhancement Interest	-	-	-	-
Asset Replacement Interest	(3)	(3)	-	(3)
Income on Reserves	(3)	(3)	-	(3)
NET RESERVES FUNDED EXPENDITURE	29	43	(34)	9
TOTAL NET EXPENDITURE	(61)	(44)	(9)	(53)

Appendix 2 – 2021/22 Forward Budget

	2020/21 Forecast Outturn £'000	2020/21 Revised Budget £'000	Adjust' ments £'000	2021/22 Forward Budget £'000
RESERVES				
Contribution to Asset Replacement Reserves	35	35	-	35
Transfer To / (From) Revenue Reserves	55	52	(25)	27
Transfer To / (From) Asset Enhancement Reserves	-	-	-	-
	90	87	(25)	62
Transfer Interest to Reserves	3	3	-	3
Transfers from Reserves - Projects	(32)	(46)	34	(12)
	(29)	(43)	34	(9)
TOTAL TRANSFERS TO / (FROM) RESERVES	61	44	9	53

Appendix 2a – Further detail on Harbour Dues, Visitors Income, Office Expenses and Central Department Charges

	2020/21 Forecast Outturn £'000	2020/21 Revised Budget £'000	Adjust' ments £'000	2021/22 Forward Budget £'000
Harbour Dues Income				
Marinas and Boatyards	(402)	(400)	(8)	(408)
Marinas and Boatyards - Dry Launching	(35)	(35)	-	(35)
River Moorings	(107)	(106)	(2)	(108)
Total Harbour Dues Income	(544)	(541)	(10)	(551)
Visitor Income				
Mid Stream Visitors Pontoon	(14)	(17)	-	(17)
Warsash Jetty	(15)	(18)	-	(18)
Hamble Jetty	(2)	(3)	-	(3)
Commercial and Pleasure Craft Income	(7)	(7)	-	(7)
Total Visitor Income	(38)	(45)	-	(45)
Office Expenses				
Equipment	1	1	-	1
First Aid Supplies / Health & Safety	1	1	-	1
Printing & Stationery	3	3	-	3
Catering / General	1	1	-	1
Protective Clothing and Safety Equipment	3	3	-	3
IT Charges	8	5	2	7
Postage	1	1	-	1
Subscriptions	2	2	-	2
Promotional Events / Publicity /Publications	3	3	-	3
Retail (Crabbing Equipment)	1	1	-	1
Credit Card Charges (re Income Collection)	3	3	-	3
Total Office Expenses	27	24	2	26
Central Department Charges				
Operational Finance	22	22	-	22
Integrated Business Centre / Audit / Tax				
Team Finance	6	6	-	6
Democratic Services (Including Venue Hire)	9	9	-	9
Legal Services	5	5	-	5
Total Central Department Charges	42	42	-	42

Appendix 3 – Reserves

	General Reserve £	Asset Enhancement Reserve £	Asset Replacement Reserve £	Total £
Balance as at 31 March 2020	189	67,294	474,697	542,180
Transfer to ARR from Revenue	(35,000)	0	35,000	0
Asset Replacement - Boat engines and navigation buoy anchors	0	0	(32,000)	(32,000)
Annual Interest Receivable	0	0	3,000	3,000
Net Surplus for the year	90,000	0	0	90,000
Balance at 31 March 2021	55,189	67,294	480,697	603,180
Transfer to ARR from Revenue	(35,000)	0	35,000	0
Asset Enhancement - Warsash jetty pump replacement	0	(12,000)	0	(12,000)
Annual Interest Receivable	0	0	3,000	3,000
Net Surplus for the year	62,000	0	0	62,000
Balance at 31 March 2022	82,189	55,294	518,697	656,180

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HAMPSHIRE COUNTY COUNCIL

Report

Committee	River Hamble Harbour Board
Date:	8 January 2021
Title:	Review of Fees and Charges
Report From:	Director of Culture, Communities and Business Services

Contact name: Jason Scott

Tel: 01489 576387

Email: Jason.Scott@hants.gov.uk

Purpose of this Report

1. The purpose of this report is to summarise a review of fees and charges applicable to the River Hamble. It does not cover Harbour Dues for privately owned leisure vessels, which have been reviewed separately and increased by 2%.

Recommendation

2. That the River Hamble Harbour Board approves the fees and charges set out below and to advertise them on the River Hamble website.

Fees and Charges

3. It is proposed that Harbour Dues for commercial vessels should increase as follows (previous fees in brackets):
 - (i) The charge for a commercial vessel visiting Hamble harbour: 15.0p (14.5p) plus VAT per Gross Registered Tonne (GRT) per visit.
 - (ii) In addition, the charge for commercial vessels visiting the Hamble harbour and licensed to carry more than 12 passengers which either embark or disembark passengers on public jetties: 60p (58p) plus VAT per passenger.
 - (iii) Additionally, that the launching fee for Personal Water Craft (PWC) or Jet Skis should be increased from £5 to £10 to bring charges into closer alignment with those levied elsewhere in the Solent.
4. In line with the policy adopted for Harbour Dues, it is proposed that there should be a 2% increase for charges for Harbour Works Consent. Thus, it is proposed that the following charges will take place from 1 April 2021:

Size of project	Size increment	Proposed total charge for 2021/22
Up to and including 100 sq. metres	Nil	£434 + VAT
Over 100 sq. metres up to 500 sq metres	Nil	£489 + VAT
Over 500 sq. metres up to 2,500 sq. metres	Nil	£656 + VAT
Over 2,500 sq. metres up to 10,000 sq. metres	Nil	£1213 + VAT
Over 10,000 sq. metres	Nil	£1771 + VAT
A reduced fee for applications which fall within the Harbour Master's delegated powers, and consents for maintenance work to structures etc.	Nil	£166 + VAT
Pre-application consultation fee. Attendance at the Streamlined Consents Meeting and one hour of pre-application consultation will be at no charge.	Nil	£53.50 per hour + VAT (for every hour or part thereof, after the first hour)
Routine maintenance dredge (per dredge campaign)	Nil	£166 + VAT
Capital dredge up to and including 500m ³	Nil	£96 + VAT
Capital dredge of 501m ³ to 2,500m ³	Nil	£190 + VAT
Capital dredge of 2,501m ³ to 10,000m ³	Nil	£956 + VAT
Capital dredge over 10,001m ³	Nil	£1470 + VAT

5. An additional charge of £54 + VAT is made for each Notice to River Users required in connection with each project.

6. It is further recommended that the Harbour Board adopts the following rates for discretionary services provided by the Harbour Authority for 2021/22:

Service	Rate
Emergency towing to nearest point of safety	Free of charge
Other towing/movement of boats within the Harbour Authority limits (at owners' request)	£88 per tow + VAT. An additional hourly rate will apply for operations which take more than one hour.
Use of maintenance piles	£27 (inc VAT) per 24 hours or part thereof. Vessels displaying a valid annual Harbour Dues sticker are entitled to the first 24 hours free of charge.
Specific visits to check on boats for	£53.50 per hour + VAT.

Service	Rate
security/damage (at owners request)	Minimum charge £27 + VAT
Replacing broken or missing fenders or warps (at owner's request)	£53.50 per hour + VAT. Minimum charge £27 + VAT, plus 120% of cost of materials used.
Pumping out (to prevent further damage)	£53.50 per hour + VAT. Minimum charge £27 + VAT
Re-securing or lashing sails and covers (to prevent further damage)	£53.50 per hour + VAT. Minimum charge £27 + VAT

REQUIRED CORPORATE AND LEGAL INFORMATION:

Links to the Strategic Plan

Hampshire maintains strong and sustainable economic growth and prosperity:	yes
People in Hampshire live safe, healthy and independent lives:	yes
People in Hampshire enjoy a rich and diverse environment:	yes
People in Hampshire enjoy being part of strong, inclusive communities:	yes

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

Document

Location

None

EQUALITIES IMPACT ASSESSMENT:

1. Equality Duty

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

2. Equalities Impact Assessment:

An EIA is not required as no negative impacts are anticipated.

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HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	River Hamble Harbour Board
Date:	8 January 2021
Title:	Forward Plan for Future Meetings
Report From:	Director of Culture, Communities and Business Services

Contact name: Jason Scott

Tel: 01489 576387

Email: Jason.Scott@hants.gov.uk

Purpose of this Report

1. The purpose of this report is to set out the key issues which it is anticipated will appear on the River Hamble Harbour Management Committee and Harbour Board agendas in the forthcoming months. The Forward Plan is attached at Appendix 1.

Recommendation

2. That the report be noted.

REQUIRED CORPORATE AND LEGAL INFORMATION:

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Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
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Management Committee Date	Agenda Item	Harbour Board Date
4 December 2020	<ul style="list-style-type: none"> • Marine Director and Harbour Master's Report and Current Issues • Environmental Update • Harbour Works Consent (if applicable) • River Hamble 2020/21 Forecast Outturn and 2021/22 Forward Budget • Review of Fees and Charges • Forward Plan for Future Meetings 	8 Jan 2021
12 March 2021	<ul style="list-style-type: none"> • Marine Director and Harbour Master's Report and Current Issues • Environmental Update • Harbour Works Consent (if applicable) • Forward Plan for Future Meetings • Asset Register Review • Annual Review of Business Plan Briefing (Man Cttee only) 	9 April 2021
Page 78	<ul style="list-style-type: none"> • Marine Director and Harbour Master's Report and Current Issues • Environmental Update • Harbour Works Consent (if applicable) • River Hamble Final Accounts 2020/21 • Review of Harbour Dues • Proceedings of the Annual Forum • Forward Plan for Future Meetings • Annual Familiarisation Boat Trip 	
	<ul style="list-style-type: none"> • Marine Director and Harbour Master's Report and Current Issues • Environmental Update • Forward Plan for Future Meetings • Briefing (Man Cttee only) 	
	<ul style="list-style-type: none"> • Marine Director and Harbour Master's Report and Current Issues • Environmental Update • Harbour Works Consent (if applicable) • Forward Plan for Future Meetings 	
	<ul style="list-style-type: none"> • Marine Director and Harbour Master's Report and Current Issues • Environmental Update • Harbour Works Consent (if applicable) • River Hamble 2021/22 Forecast Outturn and 2022/23 Forward Budget • Review of Fees and Charges • Forward Plan for Future Meetings 	